

We are looking for an exceptional person to join our exceptional team!

What we do:

At Optimind our core treatment is transcranial magnetic stimulation (TMS). TMS is a safe and effective physician-directed treatment for illnesses including depression (+/- comorbid anxiety/PTSD), OCD, and a number of other conditions.

We are currently seeking a TMS technician for our Victoria location.

What you do:

This will be suitable for an individual with minimum education of a bachelor's degree and experience in health care/science who is client focussed, results driven, and truly caring.

What we do together:

Improve lives.

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OPTIMIND JOB DESCRIPTION

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Job Title: TMS Technician

Department: Clinical

Reports to: Clinical Education Director

Date: March 5, 2026

JOB PURPOSE

Responsible for administering TMS treatments to clients, monitoring patient safety during sessions, and completing related clinical and administrative tasks to support effective treatment delivery.

RESPONSIBILITIES

- Prepare clients for TMS treatment sessions in accordance with clinic protocols
- Position treatment equipment accurately and ensure proper settings prior to each session
- Monitor clients during treatment sessions for comfort and safety
- Report any concerns, side effects, or clinical changes to the supervising provider
- Maintain accurate and timely documentation of all treatment sessions
- Perform cleaning duties to help maintain a clean and safe clinical environment
- Assist with scheduling coordination and general clinic flow as needed

REQUIRED KNOWLEDGE, SKILLS AND EXPERIENCE

- Minimum education Bachelor's degree (BA or BSc) in psychology, neuroscience, or a health related field is required
- Strong attention to detail and ability to follow clinical protocols precisely
- Professional, calm, and reassuring demeanor when working with clients
- Basic computer skills and ability to document accurately
- Ability to maintain professionalism in a healthcare setting
- Experience in healthcare, mental health, or clinical setting is an asset, but not required

HOURS

- Operating hours are Monday through Friday 7:00am to 5:00pm
Schedule to be determined with consideration for applicant(s) availability

WAGE

- Hourly wage: Starting wage \$28 to \$30 per hour, depending on experience and qualifications.

TRAINING

- Full training will be provided.

CONFIDENTIALITY AND DISCRETION

The incumbent must maintain the confidentiality of all company and client information. Tact, empathy, and discretion must be used in all dealings with all clients and potential clients to maintain and contribute to the safe, positive, caring environment of Optimind.

Contact: careers@myoptimind.ca